

**HART AREA PUBLIC LIBRARY  
REGULAR BOARD MEETING MINUTES  
April 13, 2026**

Minutes taken by Susie Gray, Assistant Director

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Todd Metzler, Amanda Klotz, Mary Sloan, Juan Cortes, Penny Burillo, Kendra Larios-Mendez, Director Kathleen Rash, Assistant Director Susie Gray.

APPROVAL OF AGENDA: Motion by Metzler to approve the agenda as presented. Support by Sloan. Motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Metzler to approve the minutes of March 9, 2026. Support by Klotz. Motion carried.

SECRETARY'S REPORT: No report.

TREASURER'S REPORT: Nothing other than the Director's printed materials.

APPROVAL OF BILLS AND PAYMENTS: Motion by Cortes to approve the bills and payments for March 2026. Support by Klotz. Motion Carried.

ACCEPT FINANCIAL REPORTS: Motion by Metzler to accept financial reports for March 2026. Support by Sloan. Motion carried.

DIRECTOR'S REPORT: Written report presented. Discussion of current contract status. Rash is planning to attend the Elbridge Township meeting on Tuesday evening as requested by the township. Rash also reports that Joan LundBorg has purchased a commemorative brick in the downtown area on behalf of the library.

CITY REPORT: Downtown construction project is underway.

TOWNSHIP REPORT: Nothing to report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Standard of Ethics and Conduct Signing by all board members
2. Oath of Office (Burillo, Larios-Mendez)
3. Board Meeting Schedule FY 2026/27 Motion by Metzler to accept the meeting schedule with the cancellation of the June Meeting. Support by Klotz. Motion carried.
4. Election of Officers: Motion by Sloan to accept the slate of officers as follows: Chair-Burillo, Vice Chair-Klotz, Secretary-Cortes, Treasurer-Metzler. Support by Larios-Mendez. Motion carried.
5. Technology Acceptable Use Policy: Motion by Sloan to accept the changes proposed by director Rash to allow minors to use a guest pass to access the public computers. Support by Cortes. Motion carried.
6. Township Contracts: Motion by Cortes to reject the amended contract sent by Weare Township. Support by Sloan. Roll call vote: Larios-Mendez-yes, Klotz-yes, Sloan-yes, Metzler-yes, Cortes-yes. Burillo-yes. Motion carried.

Motion to adjourn by Metzler. Support by Klotz. Motion carried. The meeting was adjourned at 6:55 p.m.

NEXT MEETING: May 11, 2026 at 6:00 p.m.

Approved at meeting on: \_\_\_\_\_

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President