

**HART AREA PUBLIC LIBRARY
REGULAR BOARD MEETING MINUTES
March 11, 2024**

Minutes taken by Paula Moul, Secretary

Called to order at 6:05pm.

ROLL CALL: Paula Moul, Todd Metzler, Penny Burillo, Nancy Sterk, Director Kathleen Rash, Juan Cortes, Assistant Director Susie Gray. Absent: Jim Evans

PUBLIC COMMENT: Mary Sloan (Hart Township) and Susan Stace (City of Hart). Mary Sloan came to visit the Board meeting with potential consideration of joining the board.

APPROVAL OF AGENDA: Motion to approve the agenda as amended by Burillo, support by Metzler. Motion carried.

APPROVAL OF MINUTES: Motion to approve the minutes of February 12, 2024, by Metzler, support by Cortes. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed or emailed materials.

Motion was made by Burillo, with support by Metzler, to approve invoices and payments for February 2024. Motion carried.

Motion was made by Metzler, with support by Cortes, to accept financial reports for February 2024. Motion carried.

DIRECTOR'S REPORT: Nothing other than the report.

CITY: No one present from the City to report.

TOWNSHIP: Nothing to report.

Unfinished Business

New Business

1. City/Library Agreements - Rob Splane from the City of Hart did not attend. Concerns were discussed regarding the cleaning costs to the Library for the Community Center.
2. Appointment to Board-Township Representative - table until next month so all who are interested may be appropriately considered. (One interested applicant, with others who have not yet confirmed their interest.)

3. Insurance Proposals - two proposals discussed, from current insurer Michigan Township Participating Plan Insurance (PAR Plan) and from Michigan Municipal League Liability and Property Pool (MML). Motion by Cortes to switch to Michigan Municipal League effective April 1 and authorize Director Rash to accept and pay for adequate coverage for a premium quote of \$6,519 with \$1 million in liability and \$608 for Workers Compensation, and \$200 for an annual membership. Support by Burillo. Roll Call vote: Metzler-yes, Cortes-yes, Burillo-yes, Sterk-yes, Moul-yes. Motion carried.
4. Investment Policy Revision - motion by Burillo to add under the list of Authorized investments, item G, the words following "Surplus Funds Investment Pool Act," adding "or Urban Cooperation Act of 1967." Support by Metzler. Motion carried.
5. Michigan CLASS Investment Resolution - motion by Metzler to adopt Resolution Number 2024-3, Resolution to Approve Michigan Cooperative Liquid Assets Securities System as an Authorized Investment Institution. Support by Cortes. Roll Call vote: Metzler-yes, Cortes-yes, Burillo-yes, Sterk-yes, Moul-yes. Motion carried.
6. Motion by Burillo to adopt the Certificate of Delivery and Resolution to participate in the MI Class. Support by Metzler. Motion carried.
7. Library Building Expansion Fund (\$120,000) - motion by Cortes that the Board commit \$120,000 to the Library Building Expansion Fund. Support by Burillo. Roll Call vote: Metzler-yes, Cortes-yes, Burillo-yes, Sterk-yes, Moul-yes. Motion carried.

NEXT MEETING: Monday, April 8, 2024 at 6:00pm.

Meeting adjourned at 6:56pm.

Approved at meeting on: 4/8/2024

Juan Cortes
Secretary

[Signature]
President