

**HART AREA PUBLIC LIBRARY
REGULAR BOARD MEETING MINUTES
October 14, 2024**

Minutes taken by Susie Gray, Assistant Director

Call to order at 5:57 pm.

ROLL CALL: Todd Metzler, Penny Burillo, Mary Sloan, Amanda Klotz, Juan Cortez, Director Kathleen Rash, Assistant Director Susie Gray. Absent: Nancy Sterk

APPROVAL OF AGENDA: Motion by Metzler to approve the agenda as presented. Support by Sloan. Motion carried.

PUBLIC COMMENT: Golden Township resident Steve Fell asked the board to consider a non-resident fee option for Golden residents.

APPROVAL OF MINUTES: Motion by Metzler to approve the minutes of September 9, 2024. Support by Klotz. Motion carried.

SECRETARY'S REPORT: Nothing to report.

TREASURER'S REPORT: Nothing other than the Director's materials.

Motion by Cortes to approve bills and payments for September 2024. Support by Sloan. Motion carried.

Motion by Klotz to accept financial statements for September 2024 with support by Metzler. Motion carried.

DIRECTOR'S REPORT: Nothing other than the written report.

CITY REPORT: Nothing to report.

TOWNSHIP REPORT: Nothing to report.

UNFINISHED BUSINESS:

1. City/Library Agreements—Amanda will try to meet with City Manager Rob Splane in the next week to prepare a final draft of the Memorandum of Understanding for the board's approval.

2. Golden Contract – Call by Burillo for a motion that we decline to accept Golden Township’s proposals to draft a contract that charges them only for in-house items or for in-house items and inter-library loans. Motion by Klotz with support by Sloan. Motion carried.
3. Director’s Evaluation Form–Board members will take evaluation forms home, write responses, and bring them back to November’s meeting to discuss in closed session. Kathleen will email her completed self-evaluation to board members in advance of November’s meeting.

NEW BUSINESS:

1. New Library Website–Motion by Metzler to have Kathleen contract with Envigor to create a new library website. Support by Sloan. Motion carried.
2. FY23/24 Audit Acceptance–Motion by Cortes with support by Metzler to accept audit for the Fiscal Year 23/24. Motion carried.
3. Roth IRA–Director Rash requests permission to allow employees to enroll in the Roth option for the simple IRA. Motion by Cortes. Support by Metzler. Motion carried.

NEXT MEETING: Monday, November 11, 2024 at 6:00 p.m.

Motion by Metzler to adjourn. Support by Cortes. Meeting adjourned at 7:04 p.m.

Approved at meeting on: _____

Secretary

President