

HART AREA PUBLIC LIBRARY
BOARD MINUTES
March 14, 2022

CALL TO ORDER at 6:02 pm

ROLL CALL: Nancy Sterk, Penny Burillo, Todd Metzler, Amanda Klotz, Director Kathleen Rash, Assistant Director Susie Gray. Juan Cortes arrived at 6:12p.m. Absent: Paula Moul.

APPROVAL OF AGENDA: Motion to approve the agenda by Metzler, support by Burillo. Motion carried.

PUBLIC COMMENT: No public present.

APPROVAL OF MINUTES: Motion by Metzler to approve the minutes, taking into account the endorsements of our actions in amending the December 13, 2021 and January 10, 2022 minutes. Support by Burillo. Roll call vote: Sterk-yes, Burillo-yes, Metzler-yes, Klotz-yes, Cortes-yes. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed report.

Motion was made by Burillo, with support by Klotz, to approve invoices and payments for February 2022. Motion carried.

Motion by Metzler, with support by Klotz, to accept financial reports for February 2022. Motion carried.

DIRECTOR'S REPORT: General discussion regarding the report. It was suggested that the Board members might be interested in taking the Mental Health Hub training as Trustee Development.

CITY: Nothing to report.

TOWNSHIP: Nothing to report.

Unfinished Business

1. Trustee Development Township Contracts: Sterk requested a spreadsheet be prepared by Director Rash to show the HAPL budget increases over the last twenty years to support an increase of township contracted payment amounts. Other possible statistics to show on the spreadsheet will be township populations and number of cardholders in each township. A narrative was also requested of the changes in the library and the new services added over the last twenty years. Director Rash and the staff will work on this in preparation for the Board's April meeting.

2. Amend Minutes Previously Adopted: December 13, 2021: Under Approval of Minutes.

New Business

1. Reinvestment of Family Financial CD: Motion by Metzler to let the CD roll-over at 0.5% for 12 months at Family Financial Credit Union. Support by Cortes. Motion carried by roll call vote: Sterk-yes, Burillo-yes, Metzler-yes, Klotz-yes, Cortes-yes.
2. Circulation Policy Revision: Motion by Burillo to approve revision. Support by Metzler. Motion carried.
3. Technology Acceptable Use Policy Revision: Motion by Cortes to accept revision with clarification of age. Support by Klotz. Motion carried.
4. Fraud Risk Management Policy: Motion to adopt by Burillo. Support by Metzler. Motion carried.
5. Whistleblower Policy: Motion to adopt by Klotz. Support by Cortes. Motion carried.
6. Metzler and Cortes reappointment: Both agreed to serve. Klotz will ask the city to reappoint Cortes.

NEXT MEETING: April 11, 2022 at 6:00pm.

ADJOURNMENT at 7:30pm.

Respectfully submitted by Susie Gray, Assistant Director