

**HART AREA PUBLIC LIBRARY
REGULAR BOARD MEETING MINUTES
DECEMBER 12, 2022**

Minutes taken by Susie Gray, Assistant Director

Called to order at 6:03pm.

ROLL CALL: Todd Metzler, Penny Burrillo, Juan Cortes, Amanda Klotz, Nancy Sterk, Director Kathleen Rash, Assistant Director Susie Gray. Absent: Paula Moul

APPROVAL OF AGENDA: Motion by Burillo to approve agenda as presented. Support by Metzler. Motion carried.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion by Burillo to approve the minutes of November 11, 2022. Support by Klotz. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES: Motion by Burillo to accept closed session minutes of November 11, 2022. Support by Metzler. Motion carried.

SECRETARY: absent, no report

TREASURER: Went to the 5/3rd Bank to begin CD rollover. Board suggests Metzler, Burillo, and Sterk as signers.

Motion by Metzler to approve Bills and Payments for November, 2022. Support by Klotz. Motion carried.

Motion by Cortes to accept Financial Reports for November, 2022. Support by Burrillo. Motion carried.

DIRECTOR'S REPORT: Nothing other than the report.

CITY: Nothing to report. Request by Nancy to ask the city for a discharge of the deed or other proof that the library has paid off the building.

TOWNSHIP: Nothing to report.

Unfinished Business

None

New Business

1. A. Employee pay scales - Motion by Klotz to approve the 7% wage rate increase for all employees for the fiscal year 2023-2024. Support by Burillo. Roll call vote: Klotz-yes, Metzler-yes, Burillo-yes, Cortes-yes, Sterk-yes. Motion carried.
B. Motion by Klotz to comply with the Improved Workforce Opportunity Act by raising the minimum wage paid by the Library to \$13.03 beginning on February 19th, 2023 should the act go into effect. Support by Burillo. Roll call vote: Klotz-yes, Metzler-yes, Burillo-yes, Cortes-yes, Sterk-yes. Motion carried.
2. Health Kiosk - Motion by Metzler to decline TestAndGo offer to place a fully automated healthcare kiosk on library property. Support by Cortes. Motion carried.
3. Library of Michigan agreement for digital hosting - Motion by Cortes to approve Library of Michigan Digital memorandum of agreement. Support by Klotz. Motion carried.

NEXT MEETING: January 9, 2023 at 6:00 p.m.

Meeting adjourned at 7:00 p.m.

Approved at meeting on: _____

Secretary



President