

**HART AREA PUBLIC LIBRARY
REGULAR BOARD MEETING MINUTES
August 15, 2022**

Minutes taken by Paula Moul, Secretary

Called to order at 6:00pm.

ROLL CALL: Paula Moul, Todd Metzler, Director Kathleen Rash, Nancy Sterk, Amanda Klotz, Assistant Director Susie Gray, Penny Burillo, Juan Cortes. Guest Mary Lulich.

APPROVAL OF AGENDA: Motion to approve the agenda by Metzler, support by Burillo. Motion carried.

PUBLIC COMMENT: Public present but no comment.

APPROVAL OF MINUTES: Motion to approve the minutes of June 13, 2022, by Klotz, support by Metzler. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed report.

Motion was made by Klotz, with support by Burillo, to approve invoices and payments for June 2022. Motion carried.

Motion was made by Burillo, with support by Metzler, to accept financial reports for June 2022. Motion carried.

Motion was made by Klotz, with support by Cortes, to approve invoices and payments for July 2022. Motion carried.

Motion was made by Metzler, with support by Klotz, to accept financial reports for July 2022. Motion carried.

DIRECTOR'S REPORT: Nothing other than the report.

CITY: Increase of visitors to downtown Hart, as well as to Thursdays with Music on the Commons. Maker's Market is doing well. Still looking for suggestions for a name for the Pocket Park.

TOWNSHIP: Nothing to report.

Unfinished Business

1. Trustee Development - opportunity on October 13 to attend a Trustee Roundtable in Holland. Notify Sterk if interested in attending with her.

New Business

1. Marketing Flyer - presented by guest Mary Lulich of Pixel Grafix.
 - a. Review options presented. Discussion, reaction.
 - b. Pixel Grafix will update and present a new version.
 - c. Target is to mail in September.
2. Budget Adjustments-Shelby Optimist and Gerber Foundation: Motion by Cortes to increase line 731 Books for Giveaway by \$1,000 to reflect the Shelby Optimist donation and line 733 Program Materials by \$1,750 to reflect the Gerber Foundation donation. Support by Klotz. Roll Call Vote: Metzler-yes, Klotz-yes, Moul-yes, Burillo-yes, Sterk-yes, Cortes-yes. Motion carried.
3. Circulation Policy:
 - a. Motion by Cortes to approve the policy changes as proposed. Support by Burillo. Proposed policy changes
 - i. Select Wi-Fi hotspots (such as the Kajeet brand), shall have a four week checkout.
 - ii. Replacement costs and fines associated with items that have not been returned to the library for 5 years or more, since initial check-out, shall be waived. Patrons who have had item costs waived may reapply for a library card with no further disciplinary action.
 - iii. Motion carried.
4. Library Credit Card
 - a. Discussion of other ways to give Director Rash credit card ease of use.
 - b. Director Rash will continue research on some other options.
5. Voter Registration Day (Week)
 - a. Motion by Burillo to make free copies to support public information regarding voter registration such as paper forms, ballots, and copies of identification cards as needed. Support by Klotz. Roll Call Vote: Metzler-yes, Klotz-yes, Moul-yes, Burillo-yes, Sterk-yes, Cortes-yes. Motion carried.

NEXT MEETING: September 12th at 6:00 p.m.

Meeting adjourned at 7:08pm.

Approved at meeting on: 9-12-22



Secretary



President