

**HART AREA PUBLIC LIBRARY
BOARD MINUTES
May 10, 2021**

ROLL CALL: - Nancy Sterk, Paula Moul, Penny Burillo, Jim Evans, Juan Cortes, Todd Metzler, Director Kathleen Rash.

APPROVAL OF AGENDA: Motion to approve the agenda by Burillo, support by Evans. Motion carried.

PUBLIC COMMENT:

- Gina Escareno, here to listen and attend.
- Chuck Collard is not doing well, would appreciate cards and calls.

GENERAL BUSINESS

APPROVAL OF MINUTES: Motion to approve the minutes by Metzler, support by Burillo. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed materials.

Motion was made by Cortes, with support by Evans, to approve invoices and payments for April 2021. Motion carried.

Motion was made by Burillo, with support by Metzler, to accept financial reports for April 2021. Motion carried.

DIRECTOR'S REPORT: Nothing other than the written report.

CITY: Recently lost the City Manager, have been interviewing candidates.

TOWNSHIP: Nothing to report.

Unfinished Business:

1. Trustee Development - Library tour this evening.

New Business:

1. Employee Position Control and Wage Rates FY 21/22 Disc/Act - Motion to approve the proposed scale for the Assistant Director Proposed Wage Scale with starting pay \$15/hour by Metzler, support by Cortes. Roll Call Vote: Metzler-yes, Moul-yes, Burillo-yes, Cortes-yes, Evans-yes, Sterk-yes. Motion carried.
2. Assigned Funds-Stabilization, Capitol Improvement, Building Disc/Act. Motion by Burillo to remove the restricted fund designation/assignments of Stabilization, Capitol Improvement, and Building funds, with all to merge into the General Fund. Support by Evans. Roll Call Vote: Metzler-yes, Moul-yes, Burillo-yes, Cortes-yes, Evans-yes, Sterk-yes. Motion carried.
3. Personnel Policy Revision Disc/Act - The determination of the anniversary date: date hired versus date moved into a new position. Proposed wording:
 "The employee's anniversary date, for benefit purposes, shall be the date the employee is hired. For pay purposes, the anniversary date of the position shall be the effective date." Motion to approve by Metzler, support by Evans. Motion carried.
4. Closed session: Director's 6-month review Disc/Act
 Motion to go into closed session by Burillo, support by Evans. Motion carried.
 Motion to exit closed session by Metzler, support by Cores. Motion carried.
5. Library Tour for trustees by Director Rash.

NEXT MEETING: June 14, 2021 at 6:00pm.

Respectfully submitted by Paula Moul, Secretary