

**HART AREA PUBLIC LIBRARY
BOARD MINUTES
January 10, 2022**

ROLL CALL: Paula Moul, Penny Burillo, Todd Metzler, Director Kathleen Rash, Assistant Director Susie Gray, Amanda Klotz, Juan Cortes. Absent: Nancy Sterk.

APPROVAL OF AGENDA: Motion to approve the agenda by Metzler, support by Cortes. Motion carried.

PUBLIC COMMENT: No public.

APPROVAL OF MINUTES: Motion to approve the minutes by Metzler, support by Klotz. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed report.

Motion was made by Cortes, with support by Metzler, to approve invoices and payments for December 2021. Motion carried.

Motion was made by Metzler, with support by Klotz, to accept financial reports for December 2021. Motion carried.

DIRECTOR'S REPORT: General discussion regarding the report. Roof: heating tape update, sidewalks being shoveled by the City, COVID tests being provided to the Library for public use.

CITY: Two items:

1. Lease agreement for the sign out front is up. Cost to review was provided. Motion by Metzler to support the City's recommendation to sign a 60 month sign for the internet at a cost of \$520. City will renew the contract and then bill the Library. Support by Cortes. Motion carried.
2. Friends of the Library are considering renting space in the historic district. Director Rash will pass on the rental agreement for review.

TOWNSHIP: Nothing to report.

Unfinished Business

1. Trustee Development - nothing in particular today.
2. Township Contracts
 - a. Work meeting on February 14, 2022, following the regular meeting.
3. Director's Pay Scale: Motion by Klotz to increase the Library Director's hourly wage according to the COLA of 5.9% as presented, effective as of today's date. Roll Call vote: Moul-yes, Metzler-yes, Cortes-yes, Klotz-yes, Burillo-yes. Motion carried.

New Business

1. Proposed FY22/23 Budget - reviewed, discussion.
2. Resolution 2022-1: Budget Hearing - motion by Metzler to accept the Resolution, support by Klotz. Roll Call vote: Moul-yes, Meltzer-yes, Cortes-yes, Klotz-yes, Burillo-yes. Motion carried.
3. E-Rate bid selection - discussion. Most proposals are in about the same range. The Board agrees that dependability and experience is very important.
 - a. Regarding Category 1 E-Rate Bid, motion by Metzler to remain with Merit at the current 70 mbps bandwidth for three years. Support by Cortes. Roll Call vote: Moul-yes, Meltzer-yes, Cortes-yes, Klotz-yes, Burillo-yes. Motion carried.
 - b. Regarding Category 2 E-Rate Bid, motion by Cortes to accept the proposal from Heimler Consulting for a two-year contract, support by Metzler. Roll Call vote: Moul-yes, Meltzer-yes, Cortes-yes, Klotz-yes, Burillo-yes. Motion carried.

NEXT MEETING: February 14, 2021 at 6:00pm.

Respectfully submitted by Paula Moul, Secretary