

**HART AREA PUBLIC LIBRARY
REGULAR BOARD MEETING MINUTES
January 13, 2025**

Minutes taken by Susie Gray, Assistant Director

Call to order at 6:00 pm.

ROLL CALL: Nancy Sterk, Penny Burillo, Todd Metzler, Amanda Klotz, Mary Sloan, Director Kathleen Rash, Assistant Director Susie Gray. Absent: Juan Cortes.

APPROVAL OF AGENDA: Motion by Burillo to approve the agenda as presented. Support by Klotz. Motion carried.

PUBLIC COMMENT: No public, no comment.

APPROVAL OF MINUTES: Motion by Metzler to approve the minutes of December 9, 2024. Support by Sloan. Motion carried.

SECRETARY'S REPORT: No report.

TREASURER'S REPORT: Nothing other than the Director's materials.

Motion by Klotz to approve bills and payments for December 2024. Support by Burillo. Motion carried.

Motion by Metzler to accept financial statements for December 2024. Support by Sloan. Motion carried.

DIRECTOR'S REPORT: Written report.

CITY REPORT: MOU was approved by the city.

TOWNSHIP REPORT: Nothing to report.

UNFINISHED BUSINESS:

1. Employee Wage Scales: Motion by Burillo to accept the newly proposed option C wage scale to go into effect April 1. Support by Sloan. Roll call vote: Burillo-yes, Klotz-yes, Metzler-yes, Sloan-yes, Sterk-yes. Motion carried.

NEW BUSINESS:

1. Proposed FY 25/26 Budget–Review and Discussion
2. Resolution 2025-1: Budget Hearing–Motion by Metzler to adopt Resolution 2025-1 calling for Public Hearing regarding annual budget. Support by Burillo. Roll call vote: Sloan-yes, Metzler-yes, Klotz-yes, Burillo-yes, Sterk-yes. Motion carried.
3. Contracted Township Letters--Discussion. Contract documents to go out with cover letters before end of January, with invoices to be sent out early April.
4. Circulation Policy Revision–Motion by Metzler to revise the circulation policy as presented. Support by Klotz. Motion carried.
5. Viewed MLA Connect Library Law Recording (10 minute excerpt from 12/12/24 online seminar with attorney Anne Seurnyck) regarding Library Board statutory and constitutional sources of authority, and Library responsibilities in terms of By-Laws, budget, and appropriate expenditures.

Meeting adjourned at 7:19 PM.

NEXT MEETING: Budget Hearing Monday, February 10, 2025 at 6:00 p.m. followed by a regular meeting.

Approved at meeting on: _____

Secretary

President